



BoldlyGo Institute

Advancing the Frontiers of Space Science & Exploration

Chief of Operations Position

Organization:

BoldlyGo Institute is a non-governmental, not-for-profit organization founded to address highly compelling scientific questions through new approaches to developing space science missions while engaging the global community in the quest. BoldlyGo's space missions perform transformative science with ready-to-go technologies, employing focused, stable mission objectives, solid engineering, deep management experience, innovative researchers and new levels of student and public engagement. Its founding principles are to:

- Accelerate world-class scientific discovery using the space environment.
- Transform the funding model for space science & exploration.
- Redefine the management model for advanced science spacecraft development.
- Engage faculty and students in experiential science & engineering activities.
- Create unique public engagement impacts via citizen science & participatory exploration.

BoldlyGo's initial portfolio of projects derives from extraordinary scientific opportunity. Credible technical approaches are well-matched to scientific objectives, and integrate risk management driven by industry experience and best practices instead of government prescription. BoldlyGo's missions and processes will have impacts across the space exploration sector. Each mission has the potential for unique global visibility, national and international partnerships, first-of-a-kind discoveries, historic naming opportunities and even tangible artifacts. For example, we are in the midst of initiating the Project Blue space observatory to obtain the first images of an Earthlike planet in the Alpha Centauri star system.

Position Description:

As the first non-founding member, you are a jack-of-all trades to help establish the organization's infrastructure and operating modes, integrating nonprofit best practices for accountability and transparency with dynamic and aspirational interactions with donors and stakeholders. You'll be involved in strategic planning, budgeting, financial tracking, contract management and business model creation and execution. You'll also help define space mission requirements and development schedules, coordinate inputs and feedback from technical experts, engage in public engagement and media relations, and attract corporate sponsors and donors. You'll work primarily in the Northeast U.S. (Boston-New York region) with BoldlyGo's CEO, Board of Directors and partner organizations, including major research universities and NASA, getting an insider's experience on planning and implementing space-based missions with the world's best scientists.

Desired background:

- Great written and oral presentation in multiple formats – digital, print, social
- Gregarious, compelling, and engaging in communication and persuasion
- Genuine sense of curiosity about the unknown – science or engineering background preferred but not required
- Organized, ethical team player



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Submit full CV/résumé with contact information, work/research experience, and 1-2 page Statement of Interest in PDF, Word, or other common digital format to:

jobs@boldlygo.org, ATTN: Chief of Operations search committee

BoldlyGo Institute provides equal employment opportunities (EEO) without regard to race, color, religion, sex, national origin, age, disability or genetics. The Institute complies with applicable federal, state and local laws governing nondiscrimination in employment and the workplace. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Candidate evaluations will begin 26 May 2017 and continue thereafter until the position is filled.

Ground-breaking science, bold new approach. Imagine your future — shaping humanity's future!